



# Broker Statewide Webinar

**January 8, 2026, 12:00 p.m.**

The webinar is not being recorded, but this PowerPoint will be available on Assister Central

**During the webinar, please use the “chat” feature to submit questions.**



# Open enrollment ends January 15

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- Open enrollment for consumers eligible to enroll in a qualified health plan ends on Thursday, January 15.
- Schedule meetings with consumers as soon as possible. The Broker Service Line has extended hours leading up to the deadline:
  - Saturday, January 10: 9 a.m. – 2 p.m.
  - January 12 - 15: 8:30 a.m. – 8 p.m.
- MNsure closed on Monday, January 19 for MLK Day.

# Confirm access to your account

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- On December 31, MN.IT Security reset security challenge questions and answers for all METS users, including assister portal accounts.
- Most existing usernames and passwords will continue to work normally, but we encourage brokers to confirm you can access your portal account before meeting with clients.
- If you have any issues logging in or resetting your password, please reach out to the Broker Service Line for assistance.

# Special enrollment periods

- Consumers may be eligible for a special enrollment period (SEP) during open enrollment.
- New consumers (not enrolled for 2026) can self-report a qualifying life event (QLE) through their enrollment portal.
  - After submitting an application, go to plan shopping and under the 2026 tab click on “Confirm Life Event.”
  - Select the life event that has occurred from the drop-down menu and the date it occurred and click “Continue.”
  - Once the event and event date are determined valid, the consumer will either be prompted to “Upload Documents” or “Shop for Plans.”
- Once open enrollment ends on January 15, a special enrollment period (SEP) is required to enroll in or change a qualified health plan (QHP).

# SEP resources

- Assister Central has resources available under Helping Consumers: Special Enrollment Period (SEP).



The screenshot displays the MNsure Assister Central website. At the top, there is a search bar and a navigation menu with links to Announcements, Assister Portal, Broker One Stop, Navigator One Stop, Helping Consumers, and Shared Resources. The breadcrumb trail indicates the current location: Home > Helping Consumers > Special Enrollment Period (SEP). On the left, a sidebar titled 'Helping Consumers' lists various topics, with 'Special Enrollment Period (SEP)' highlighted. The main content area is titled 'Special Enrollment Period (SEP)' and includes a sub-header 'Assister resources to help consumers apply for SEP.' Below this, there are two sections: 'SEP for New Consumers' and 'SEP for Current Consumers'. The 'SEP for New Consumers' section provides a detailed list of five steps for applying for SEP. To the right of the steps, a 'Resource Links' box contains links to 'How to Apply for SEP', 'Loss of Coverage SEP Flyers', 'Qualifying life events (including deadlines)', 'SEP and COBRA', and 'SEP Verifications'.

## MNsure Assister Central

Search

Quick Links

Announcements Assister Portal Broker One Stop Navigator One Stop Helping Consumers Shared Resources

Home > Helping Consumers > Special Enrollment Period (SEP)

### Helping Consumers

- Getting Started
- Screening Consumers
- Creating Accounts
- Apply for Coverage
- Shop and Enroll
- Renewals
- Report Application Changes
- ▶ Special Enrollment Period (SEP)
- Special Populations
- Tax Information
- Verifications

## Special Enrollment Period (SEP)

Assister resources to help consumers apply for SEP.

### SEP for New Consumers

MNsure.org has [examples of qualifying life events](#) that allow new consumers to enroll outside of open enrollment and instructions for consumers on how to [apply for a special enrollment period](#).

1. A new consumer will need to create an account/complete an application to determine if they qualify for a qualified health plan (QHP) with or without financial assistance **AND** if they qualify to shop and enrollment in health care plans through MNsure outside of the open enrollment period.
2. If a consumer receives eligibility for a QHP, select the Enroll in Plans button from the eligibility results screen to launch the shopping and enrollment platform.
3. Select the Confirm Event button on the consumer's dashboard in the shopping and enrollment platform.
4. Select the qualifying life event and enter the date the qualifying life event occurred.
5. If the event can be confirmed, instructions will be provided from the shopping and enrollment platform to submit SEP verification documentation either by mail or the upload tool. Additional information about [verifications](#).

### SEP for Current Consumers

### Resource Links

- [How to Apply for SEP](#)
- [Loss of Coverage SEP Flyers](#)
- [Qualifying life events \(including deadlines\)](#)
- [SEP and COBRA](#)
- [SEP Verifications](#)

# Tax time and 1095-As

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- MNsure will be mailing 1095-A forms in January to consumers who enrolled in a qualified health plan through MNsure for any part of 2025.
  - In addition to the notifications section in their METS account, the 1095-A will also be available in the “My Inbox” section of a consumer’s enrollment dashboard. Assistors should not view or print a consumer’s 1095-A form.
  - The form will not include a cover letter. Some instructions are printed on the form itself and MNsure will send out a general email when we begin to issue forms.
- Reminder: MNsure and certified assistors are prohibited from providing tax advice.

# Coming in 2026...

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- MNsure will be launching our new integrated eligibility and enrollment system (scheduled to go live in late June 2026).
- New assister portal will offer brokers significantly enhanced access to supporting and tracking their MNsure clients.
- Training will be required prior to migrating to the new system.
- MNsure committed to partnering with DHS to maintain “no wrong door” approach for Minnesotans.
- Watch your email for more information and future training opportunities!



# Thank You for Attending!

*Please submit any questions via chat.*

