

Draft Meeting Minutes: Minnesota Eligibility Technology System Executive Steering Committee

Meeting Details

May 28, 2024

10 a.m.-noon

Location: Room #3414, Minnesota Senate Building, 95 University Ave. W., St. Paul, MN 55155

Agenda

Call to Order & Welcome

Facilitator - Dave Greeman

Dave Greeman, (DHS) - called the Minnesota Eligibility Technology System Executive Steering Committee meeting to order at 10:06 a.m.

The following ESC members were present: Co-chair Dave Greeman, Kari Koob, Libby Caulum, Julie Marquardt, Dustin Letica, Kari Ouimette, and Mike Wright. Others in attendance included: Jackie Hippen, Brian Sittarich, and Terry Okeefe. The quorum for the meeting was met and Dave reviewed the meeting agenda.

Administrative Items

The committee approved the February 27, 2024, meeting minutes; Dustin Letica made a motion to accept the minutes as written, and Libby Caulum seconded the motion. Motion passed unanimously.

METS Financial Update

Presenter - Jackie Hippen

Fiscal Qtr3 Report SFY24

Jackie Hippen, Director of Enterprise Planning and Administration, MNIT Services @ DHS/MNSure, presented the Minnesota Eligibility Technology System Fiscal Report for the quarter ended March 31, 2024, FY24 Q3 Financial Report

The report is three pages. The first page is an introduction that explains the statutory requirements for the report. The second page is a four-year view including information from the previous and current biennia, and the third page will show quarterly details for fiscal year 24.

The presentation focused mainly on the fiscal year 2024 spend through third quarter as well as projected budget balances through the end of the year.

The second page provided a four-year view with two biennia shown in four columns across the top of the page. The top half of table one shows expenditures and the bottom half shows financing.

The third page (also known as Table 2) layout of this is the same as Table one in that the top half of the page shows expenditures and the bottom half shows financing.

METS IT Program Status Update

Presenter - Brian Sittarich

Approval Requests

The METS ESC members were not asked for any approvals. The intent of the meeting was informational only.

METS Updates

The METS updates reported the following:

- **Automated Manual Renewals**, although deployed in December, recently deployed an enhancement to continue the renewal process through October.
- **Auto-Renewal Future State**, although the project moved to production in January, the team continues to deploy enhancements and fixes in subsequent releases and is expected to wrap up in August.
- **METS Individual Renewals Phase 1** deployed on March 10. This work effort met the CMS federal rules that require exparte renewals to take place at the individual level, not at the household level.

These work efforts have contributed to a steady improvement of the renewal rates as in recent months, DHS has experienced a METS auto-renew rate of 52% for May cohorts, 64% for June cohorts, and most recently, 77% for July cohorts.

Standing Topics

METS FFY24 Roadmap

The only update was the Architecture Planning and Application Security - Middleware Upgrades (MMIS Mod) project, better known as “BPM to ACE,” which was added to the METS roadmap for tracking purposes.

Rolling Deliverable Schedules

Updates to the Rolling Deliverable Schedule included:

- Infrastructure Improvements - IAM MNSure MFA & Dev Enhancements project shifted its deliverable target date from the Winter Release timeframe to the Summer Release timeframe.
- METS Automated Manual Renewal was completed in the Spring Release timeframe.
- DataMart 1.5 shifted their delivery targeted date into the Fall Release timeframe. The development team continues working on performance improvements for the Person Eligibility Table (PELG) and a table build in the Dev environment (XMLTYPE).
- METS Individual Renewals Phase 2 did not deploy on May 5 as scheduled due to two “no-go” defects discovered two days before the deployment and an issue with the “in-edit evidence” and verification processing.
- MinnesotaCare Eligibility for Undocumented Minnesotans kicked off and is in the planning stage. The project team is in the process of determining whether they will be able to deploy in the Fall Release scheduled for October 13.

- Auto Renewals (AR) Future State changed to a preliminary status as the team addresses the last few fixes and enhancements expected to deploy in August
- Continuous Eligibility for Children Release 2 shifted from an October targeted deployment and is now targeting a release in the December timeframe.
- HCCS IVR Phone System shifted from a “Preliminary status” to an “In Progress” status until a release deployment is finalized.

Release Timeframes:

- Late Winter Release (March 10, 2024) - This release includes Individual Renewals - Phase 1, Auto Renewals (AR) Future State, Infrastructure Improvements - IAM MNSure MFA & Dev Enhancements, Data Mart 1.5, and M&O Non-Project work.
- Spring Release (May 5, 2024) - This release includes Individual Renewals - Phase 2, Passive Renewals, Data Mart 1.5, and M&O Non-Project work.
- Summer Release (June 23, 2024) - This release includes the Curam 8.1 Upgrade, Data Mart 1.5, and M&O Non-Project work.
- Fall Release (October 13, 2024) - MinnesotaCare Eligibility for Undocumented Minnesotans, HCCS IVR Phone System, and M&O non-project work.
- Late Fall 2024 Release Timeframe that is scheduled to deploy on December 16, 2024, during the open enrollment period. The release scope includes Continuous Eligibility for Children Phase 2.
- Winter Release Timeframe that is scheduled to deploy on February 23, 2025, and includes Expansion of MA for Former Foster Care Basis of Eligibility, Increasing Health Care Access and Affordability-TEFRA, Architecture Planning and Application Security - Middleware Upgrades (MMIS Mod), and M&O: Non-Project work.

Stoplight Report:

Stoplight Report - Presented were the active projects on the roadmap along with their red, yellow or green status as reported by the project managers as of Friday, May 20, 2024.

Twelve projects were reported on: five in green and five in red (METS Individual Renewals, QHP Eligibility System Transition Project (QEST), MinnesotaCare for Noncitizens not Lawfully Present (MinnesotaCare NNLP) HCCS IVR Phone System, and Curam 8.1 Upgrade). An update and get-to-green plans were provided for red projects.

New Business

No new business was brought up for discussion.

Public Comment

No public comments were made.

Adjourn

The next METS ESC meeting is expected to be held June 25, 2024, at 10 a.m.

Dave adjourned the meeting at 10:45 a.m.