

Minnesota Eligibility Technology System Executive Steering Committee Meeting Minutes

Details

June 27, 2023

10 a.m.-12 p.m.

Location: Room #1200, Minnesota Senate Building, 95 University Ave. W., St. Paul, MN 55155

Participants

Voting Members

- Libby Caulum, MNSure
- Kari Koob, MNSure
- Greg Poehling, DHS
- Vacant Seat, DHS
- Dustin Letica, St. Louis County
- Kari Ouimette, Scott County

Non-Voting Members

- Jon Eichten, MNIT

Guests

- Brian Sittarich, MNIT

Agenda Items

Call to Order & Welcome

Presenter: Jon Eichten

Jon Eichten, (MNIT) - called the Minnesota Eligibility Technology System Executive Steering Committee meeting to order at 10:25 a.m. The following ESC members were present: Co-chair Jon Eichten, Co-chair Greg Poehling, Kari Koob, Libby Caulum, Dustin Letica and Kari Ouimette. Others in attendance included: Brian Sittarich

Quorum was met and Jon reviewed the meeting agenda.

Administrative Items

Presenter: Jon Eichten

Executive Steering Committee Membership Changes:

It was mentioned that Greg Poehling would be stepping down. Julie Marquardt and Dave Greeman will fill the two vacant DHS seats in July.

Approval of Meeting Minutes:

The committee needed to approve the May 23, 2023 meeting minutes as that is the last time the METS ESC met.

Greg Poehling made a motion to accept the minutes as written. Seconded by Kari Koob.

With no discussion it was opened for a roll call vote:

Poehling - Aye; Libby - Aye; Letica - Aye; Ouimette - Aye; Koob - Aye; DHS Vacant Seat - Absent

Motion passed with none apposed.

METS IT Program Status Update

Presenter: Brian Sittarich, METS Program Manager, MNIT Services @ DHS/MNsure

Presented was an update on the Minnesota Eligibility Technology System.

METS Updates

METS SGG recommendations for Approval - Three projects recommended by the SGG were introduced for approval; two projects (METS Citizen Engagement and Continuous Eligibility for Children) were reviewed by the METS ESC last month and were approved to move forward based on their business value but requested to have more information regarding the funding aspect and one new project (MNsure Eligibility System Transition) was introduced.

- **METS Citizen Engagement (CE)** - Up for final approval the total estimated MNIT cost is \$142,184 as Merative agreed to implement CE at no cost to the State. DHS will fund the full amount of the project using Public-Only program code 47085.

- **Approval Vote - METS Citizen Engagement**

- M:** Greg Poehling made a motion to retain CE as part of the METS Roadmap with the total cost of \$142K.

- S:** Kari Ouimette seconded the motion which was followed by a roll call vote:

- D:** No further discussion.

- V:** Poehling - Aye; Libby - Aye; Letica - Aye; Ouimette - Aye; Koob - Aye; DHS Vacant Seat - Absent

- Motion passed with none apposed.

- **Continuous Eligibility for Children (CEC)** - Up for final approval the total projected costs for the METS scope are \$2.6 million with an estimated duration and earliest completion date dependent on other legislative and ongoing IT work.

- **Approval Vote - Continuous Eligibility for Children**

- M:** Greg Poehling made a motion to add CEC to the METS Roadmap.

- S:** Kari Ouimette seconded the motion which was followed by a roll call vote:

- D:** No further discussion.

- V:** Poehling - Aye; Libby - Aye; Letica - Aye; Ouimette - Aye; Koob - Aye; DHS Vacant Seat - Absent

- Motion passed with none apposed.

- **MNsure Eligibility System Transition** - METS SGG is unanimously asking for this project to be added to the METS Roadmap so planning could begin. This project will implement a new eligibility system for private programs and will include application, eligibility, and case maintenance needs while supporting a 'no wrong door' approach for all insurance affordability programs. It will include changes within METS, developing a bi-directional communication between METS and GetInsured, notice and data/reporting changes, security, and integration, MNEIAM, SMI, and fed hub impacts, among others.

The total funding bill is \$15.7M; \$14.1M for the METS portion and the remaining for MNEIAM, SMI, FileNet, and MMIS. The project will take approximately 24 months to complete with a target completion by the June/July timeframe of 2025. To comply with State law (over \$10M) an Independent Risk Assessment (\$167K) and Independent Audit (\$273K) is needed.

Comment: Kari K. - For clarification ... (not audible) ... regarding the no added cost.

Comment: Greg - DHS is very supportive of this project moving forward.

Question: Greg - What is the projected delivery date of this work?

Response: Brian - Two-year effort for a June/July of 2025 deployment.

Approval Vote - MNsure Eligibility System Transition

M: Libby Caulum made a motion to add the MNsure Eligibility System Transition project to the METS Roadmap.

S: Kari Koob seconded the motion which was followed by a roll call vote:

D: No further discussion.

V: Poehling - Aye; Libby - Aye; Letica - Aye; Ouimette - Aye; Koob - Aye; DHS Vacant Seat - Absent

Motion passed with none apposed.

METS SGG Oversight of Maintenance and Operations Costs - Directed by the ESC, METS Program is to assist the SGG in gaining a better understand the overall METS budget.

MNIT Leadership has completed the four-part training series for the METS SGG. The end goal is to have the METS SGG members actively overseeing the maintenance and operational costs as quickly as possible in order to play a key role in advising the METS ESC for the upcoming 2024 budget process and ongoing.

SFY2024 Budget Update - DHS, MNsure, and MNIT leadership are actively participating in multiple meetings to discuss, review, and agree upon a unified budget for the SFY2024.

Comment: Greg/Jon - DHS/MNIT are working on completing the budget and will provide more information in the July meeting.

Standing Topics

Reflects the METS FFY 2023 roadmap that was approved by the METS ESC beginning on October 1, 2023. Items presented were the METS FFY23 Roadmap, Upcoming Deliverables and Spotlight Report.

METS FFY23 Roadmap - Covered was the Ongoing/Annual work and Development Projects.

- Ongoing / Annual Work - Our current version of Curam will be fully supported by the vendor through April 2025. No status updates for this category were provided.
- Development Projects - One change was identified, Renewals Self-Service project was officially put on hold as of May 23rd, 2023.

Upcoming Deliverables - Work was presented in two parts focusing on changes, Rolling Deliverable Schedule, and Release Timeframe, providing a rolling view of recent and planned deliverables both by new development and ongoing/annual work.

- Rolling Deliverable Schedule
 - New Development Projects - A Late Fall was inserted into the METS Release schedule, Continuous Eligibility for Children was updated to reflect a Preliminary status for the 2023 Late Fall Release and METS Citizen Engagement phase shifted from Initiation to Execution and from Targeted to Firm for the 2023 Summer Release Timeframe.
 - Ongoing/Annual Work - An update that recognizes the 2023 Late-Fall Release Timeframe, along with the Curam Upgrade 2022 being active and M&O work being delivered during this time period was provided.
- 2023 Release Timeframes - Shows work scheduled to deliver in the specified release.
 - Summer Release (August 6th, 2023) - An update on three projects and other M&O items expected to be delivered were presented. There were no changes from the last meeting.
 - Fall Release (September 17, 2023) - An update on M&O items expected to be delivered was presented. There were no changes from the last meeting.
 - Late Fall Release (December 17, 2023) - An update on one project and other M&O items expected to be delivered was presented. This is a newly created release to accommodate the Continuous Eligibility for Children project.
 - Winter Release (March 15, 2024) - An update on one project and M&O items expected to be delivered was presented.

Spotlight Report - Presented were the active projects on the roadmap along with their red, yellow, or green status as reported by the project managers as of Monday, June 19, 2023. Seven projects were reported on: 3 in red (Data Mart 1.5, Renewals Self-Service, and Curam Upgrade 2022) and 4 in green. A report and get to green plans were provided for red and yellow projects.

New Business

Comment: Dave Greeman joined the meeting and welcomed by ESC members.

Comment: ESC members thanked Greg Poehling for his time and contributions to METS.

Public Comment

No public comments were made.

Adjourn

Next meeting is expected to be held July 24, 2023, at 10 a.m.

Jon adjourned the meeting at 11:15 a.m.