

Meeting Minutes: Minnesota Eligibility Technology System Executive Steering Committee

Details

- September 27, 2022
- 10 a.m. - 12 p.m.
- Room- Minnesota Senate Building Room #1100

Participants

Voting Members

- Greg Poehling, DHS - *Present*
- Cynthia MacDonald, DHS - *Present*
- Nate Clark, MNSure - *Present*
- Kari Koob, MNSure - *Present*
- Janet Goligowski, Stearns County - *Not Present*
- Kari Ouimette, Scott County - *Present*

Non-Voting Members

- Jon Eichten, MNIT - *Present*
- Mike Wright, MNIT - *Not Present*

Guests

- Brian Sittarich, MNIT - *Present*
- Jackie Hippen, MNIT - *Not Present*

Agenda Items

Call to Order & Welcome

Jon Eichten (MNIT) - called the Minnesota Eligibility Technology System Executive Steering Committee meeting to order at 10:22 a.m.

The following ESC members were present: Co-chair Jon Eichten, co-chair Greg Poehling, Cynthia MacDonald, Nate Clark, Kari Koob and Kari Ouimette. Others in attendance included: Brian Sittarich.

Quorum was met and Jon reviewed the meeting agenda.

Administrative Items

Approval of Meeting Minutes:

The committee needed to approve the August 23, 2022 minutes as that is the last time the METS ESC met.

Having no changes, Kari Ouimette made a motion to approve the minutes which was seconded by Greg Poehling and carried on the following roll call vote:

Poehling - Aye; MacDonald - Aye; Clark - Aye; Koob - Aye; Ouimette - Aye; Goligowski - Absent

Executive Steering Committee Members

Janet Goligowski (Stearns County) - Janet is leaving the METS ESC and is being replaced by Dusty Letica with St. Louis County.

METS IT Program Status Update

Brian Sittarich, METS Program Manager, MNIT Services @ DHS/MNsure

Brian Sittarich of MNIT presented the METS ESC Update slide deck. Slides of note are described below:

Open Enrollment Update

- Open enrollment (OE) dates will be from 11/1/2022 through 1/15/2023.
- During OE a Change Freeze will be in place starting Monday, October 24, 2022, and continue through the end of open enrollment. Change Advisory Board will review all requests. Change requests must show the need for being completed during the freeze before being approved.
- DHS/MNsure Service Desk (Tier 2) will be open at all times that the MNsure Contact Center is open.

The Status of the Public Health Emergency (PHE) declaration

The U.S. Department of Health and Human Services Secretary has committed to providing a 60-day notice to states before the end of the emergency and because October 12 is less than 60 days away, we are now expecting the emergency to be extended to January 10, 2023.

Renewals Self-Service project

The Renewals Self-Service project will enable public program enrollees to complete their renewal online if they wish. Public renewals completed online will eliminate the need for county and DHS workers to enter renewal data manually.

In previous updates to the METS ESC, it was indicated that the project team was targeting a mid-October 2022 release. Since then the project sponsors, representing DHS, counties and MNsure, made the decision to extend the release date to address usability concerns and complete the elicitation of business and stakeholder requirements.

Next Steps Get to Green - Complete project requirements, obtain high level estimates, gather work direction for the must haves and determine the impact on future releases.

METS FFY 2023 Roadmap

Approved by the ESC beginning October 2023.

- Top left chart shows ongoing annual work projects with no updates since the last report.
- The right side shows development projects with one update for Infrastructure Improvements Compliance Audits.

Rolling Deliverable Schedule

The schedule shows development projects and ongoing/annual work by project and release

time frames.

- Development Projects - One change, the Grant/Pope County Merger project was closed.
- Ongoing/Annual Work - Two updates, Human Services Disaster Recovery Exercise project shifted to close and the Curam Upgrade 2022 moved from planning to execution.

Winter 2023 Release Timeframe

Shows two projects and M&O work that will deliver in the winter timeframe.

Spring 2023 Release Timeframe

Shows one project and M&O work that will deliver in the spring timeframe.

Stoplight Report

Shows a project's status as reported by the Project Manager in red, yellow or green for the week ending Friday, September 16, 2022.

- Red - Three projects:
 - Data Access & Management Reports - FFY2022
 - Extending MA Postpartum Period for Pregnant Women
 - Renewals Self-Service project
- Yellow - One Project:
 - DataMart 1.5

Question: (Greg Poehling) - MinnesotaCare Eliminate the Family Glitch, will that be deployed into production in the winter release?

Response (Brian Sittarich) - Yes in the winter release on February 12, 2023.

New Business

No new business

Public Comment

No public comment, in person or online.

Adjourn

Greg adjourned the meeting at 10:43 a.m.

Next meeting is expected to be held October 25, 2022, at 10 a.m.