

Periodic Data Matching (PDM) Field Test

In this proposal, the METS PMT seeks ESC approval for a brief “turn-on, turn-off” PDM field test to ensure functionality before full deployment.

Turn-on, turn-off timeline

Counties are proposing a statewide turn-on, turn-off pilot for one full cycle of PDM. It would begin as soon as possible after the 18.2 deployment. The first PDM batch would run in July (as previously scheduled) for the month of September, with relevant cases closing on October 1.

Field test evaluation criteria

Counties will convene a small group of Counties that will function as a set of “super users” who will be tasked with collecting and sharing feedback with DHS and MNIT on the PDM experience through participation on an Assessment Workgroup. Our evaluation will focus on the following:

- PDM functionality – is it operating as intended?
- Current system issues – are any current, known system issues greatly exacerbated by the PDM process?
- Operational issues – do any process issues arise that were unanticipated and/or create additional, unknown manual workarounds?

Counties request assistance and participation on the Assessment Workgroup from both DHS and MNIT to create the structure and mechanism for which the field test feedback is gathered and shared. The intent is that this will be completed prior to the field test beginning in July, and Counties would begin gathering the feedback as soon as the first batch runs and will continue throughout the duration of the full PDM cycle. As the field test is proceeding, analysis of the feedback received will take place.

Next steps

A deadline, sometime after September 1st, will be established for Counties to present field test feedback to DHS and MNIT. From there, DHS and MNIT would spend a succinct period of time (to be determined) evaluating the feedback. After this evaluation period, designated representatives from Counties, DHS and MNIT together would recommend whether any fixes (technical or operational) must be made before PDM is turned back on statewide. If fixes are required to METS, they would go through the standard prioritization process used by METS PMT. If no fixes are needed, and if all parties agree, it could be turned back on as soon as possible.

PDM Timeline: September 2018 PDM Month

**All dates are approximate and subject to change

